

WILLAND SCHOOL
EXTRAORDINARY GOVERNING BODY MEETING
 MINUTES OF MEETING 13TH SEPTEMBER 2018

Present: Miss A Hawkins Headteacher
 Mr R Carswell Chair of Governors
 Mr D White Vice-chair of Governors
 Mrs L Cole
 Mr S Talbot
 Mrs S Manley
 Mrs E Santos
 Mr L Cottrell

Mrs L Owen Acting Clerk to Governors

Item Discussed	Action/Resolution	Gov Action Prop/Sec
1. Declaration of Interest	None	
2. Safeguarding Policy 2018	This policy has been updated by Babcocks. The governors reviewed the policy and some minor amendments were made Section 9 was grammatically incorrect. Miss Hawkins and Miss Leather will make amendments and it is approved with those amendments.	LC and SM
3. SEND Policy	Mr Carswell commented that the Supporting Pupils and Families section needed to remove C Rose and use Family Support Advisor. Dr Santos commented upon the vagueness of timescales and it was decided to keep to the wording of the DCC policy. It was noted that the school through the SENCO monitored individual children's requirements. A minor amendment was made to the SENCO attendance at the DAF/TAF meeting. Transition meeting for secondary to include wording to have input from parent and child. Governor Responsibilities Section minor changes to be made to show that these are monitored by the SEN Governor. These changes will be made and the reviewed again at the next full governing body meeting.	ST and DW
4. Approval of minutes	The minutes were approved	