

WILLAND SCHOOL
GOVERNING BODY MEETING
 MINUTES OF MEETING 8TH JULY 2021

Present: Mr R Carswell Chair of Governors
 Miss A Hawkins Headteacher
 Mr. T Child
 Mrs. L Durovic
 Mrs J Jacobs
 Mrs S Manley
 Miss L Ruffle
 Dr. E Santos
 Mr M Stocks

Miss A Leather Deputy Headteacher

Absent: Mr D White
 Rev. S Talbot

Item Discussed	Action/Resolution	Gov. Action Prop/Sec
1. School Council Report to Governors	<p>A copy of the report is attached to the minutes.</p> <p>The Year 6 classes were very appreciative of everything that they had had this year despite the restrictions of Covid. They particularly enjoyed their Dartmoor Residential and having staggered break-times. Mr Carswell commented that it was clear from the children's remarks that they enjoyed all the outdoor activities, particularly the offsite visits. Mr Child noted that the Year 3 children would have liked the hand dryer to work. Miss Hawkins explained that it had been switched off because of Covid.</p> <p>Miss Ruffle said that the highlight for her class had been being back with their friends. The older children in school had been able to reflect on the changes in school, whereas for the younger children this has become their norm as they have not known anything different.</p> <p>Dr. Santos said that it was positive that many of the year groups commented on how much they enjoyed the learning. Miss Hawkins said that the broader curriculum is reflected in the lessons that they have enjoyed.</p> <p>Mr Carswell remarked that it was evident that the children are enjoying being back in school.</p> <p>All the pupils who were elected to the School Council this year will be carried forward to next year as they been able to have the proper experience.</p> <p>Mr Carswell asked Miss Ruffle to pass on the Committee's thanks for their comprehensive report.</p>	
2. Apologies for Absence	Rev. Talbot Mr White	SM/TC
3. Declaration of Interests	None	
4. Minutes of the meeting held on 25 th March 2021	The Governors approved the minutes	SM/LD
5. Matters Arising		
Data	The current assessment data is in the Headteacher's Report	

Covid Restrictions	The new guidance is recommending a return to pre-Covid systems. However, it was decided that some elements will be retained at the start of term until the infection situation at that stage is ascertained.	
6. School Development Plan	<p>After much thought and consideration of the data and staff consultation responses the four priorities will be</p> <ul style="list-style-type: none"> • Improving reading fluency to aid comprehension • Improving fluency in maths • The new EYFS Curriculum • Implementing the KIVA program across KS2 to prevent bullying. All the children will have lessons each month to give them strategies to help groups to support their members and then a new method of dealing with bullying incidences. This has also been shown to positively impact on attainment. <p>Normally there would only be three priorities but as EYFS and KIVA are predominantly in different Key Stages it recognizes both these important areas.</p>	
7. Headteacher's Report	<p>The end of year data for the summer term relates to the English and Maths action plans. There was some concern about the data at the end of the Autumn term, however there has been tremendous progress to the end of this term. The Year 1 data does not look as strong, as it is comparing teacher assessment in the Autumn term with an assessment paper at the end of the Spring Term. Brad Murray has recommended that a teacher assessment should also be included for this year group to provide that comparison. The maths in this year group is showing excellent progress. Mr Carswell said that the quality first teaching and interventions are clearly giving good results. Miss Hawkins said that there had been a strong focus on teaching rather than testing until this term. The student teachers have also given the ability to have additional support groups. Mr Child said that the data showed that the levels in reading and writing had gone down in year 1 and asked why this had happened. Miss Leather said that the end of Autumn term expected level is lower than that at the end of the summer term, therefore they are being assessed against a higher level. Mr Carswell said that conversely the Year 6 pupils had made excellent progress. Dr. Santos asked whether the comparative data was for an average year or a Covid year. Miss Hawkins confirmed that it was for a normal year. Miss Hawkins shared the English and Maths action plans with the Governors. The targets had been set with the knowledge of Brad Murray and in most areas they have been exceeded. There had been a concern that by not setting in KS2 there may have been a negative impact on the Lower or Higher attainers but the data does not support this. Mr Child said that during his visit as the Maths Governor he had noted that the gap had been significantly closed. Miss Hawkins acknowledged that there is still work to be done but that the data was encouraging. Brad Murray was also pleased with the data. Miss Ruffle said that the teachers are analyzing the assessment papers to identify the gaps in the teaching of specific elements that need to be filled. Dr Santos asked whether as a result of the data the pupils would be setted next year. Miss</p>	

	<p>Hawkins said that the SMT had discussed this at their last meeting and had decided not to have sets for a further year. Mrs Manley congratulated Miss Leather on achieving the Science Quality Mark. She also asked Miss Hawkins to pass on the Governing Body thanks to the cleaners.</p> <p>Mrs Manley asked whether the behaviour issues were being affected by the support agencies working remotely rather than coming in to school. Miss Hawkins acknowledged that the remote support is not as good as face to face.</p> <p>Mr Stocks asked whether support was being given to pupils through their EHCP plans. Miss Hawkins said that this has been accessed, but the help is being given remotely.</p> <p>The meeting moved into Part II</p> <p>There has been a further health and Safety incident which occurred during a PE lesson. This has been reported to DCC via OSHENS. There has been an investigation and as a result the systems used have been reviewed. Staff will receive training about this.</p> <p>Dr. Santos congratulated the school on everything that has been achieved, particularly the data and the enrichment that has been provided in a difficult year.</p>	
8. Items from the Annual Cycle		
Review attendance pupils/staff/governors	This is in the Headteacher's Report. Mrs Manley queried her attendance at the Finance Committee Meetings. Mrs Hills will correct the data.	
Review pupil exclusions for the year	This is in the Headteacher's Report	
School staffing structure for next academic year	This is in the Headteacher's Report	
9. Parental Engagement	<p>Reports will go home tomorrow.</p> <p>The aim is to carry out a parental survey before the end of term. A remote classroom has been put up for the new intake parents as the Willand Welcome could not take place. This has videos of the school and a story read by the Foundation Stage staff.</p> <p>The new intake children will have a short session with their teacher next week. This will be socially distanced to preserve the integrity of other settings.</p> <p>Information is being sent out electronically to the new parents and the induction packs have been hand delivered.</p> <p>Emails and texting to parents is ongoing.</p> <p>Curriculum plans are being written to enhance the information on the website.</p> <p>The staff are greeting the pupils and parents each day on the gates.</p> <p>Mr Carswell said that going forward the biggest issue would be the return to school in September. Miss Hawkins and Miss Leather will be looking at this next week. Mr Child said that this would be challenging as, with the removal of restrictions, parents will have differing expectations. Miss Hawkins said that the cleaning, handwashing and ventilation will need to stay. Miss Leather said that although bubbles will be removed there will still need to be a 'breakout plan'.</p>	
10. Safeguarding	Miss Leather shared the safeguarding data with the Governors. There are currently 29 TAFs. The 'Ready for Anything' procedures will be practiced in the Autumn Term. Miss Leather	

	then gave training about Peer on Peer abuse and changes to KCSIE.	
11. Dog	For some time the staff have felt that a therapy dog could be useful in school. Miss Hawkins is considering getting a puppy who could possibly be trained for this purpose. There would need to be a risk assessment and there is a great deal of information around this subject. Miss Hawkins asked the Governors permission to bring the puppy into school until the end of the term prior to starting training. Miss Ruffle said that from her experience at a previous school having a dog has hugely beneficial effects on the children. Miss Hawkins said that it would have to be carefully managed for children who have concerns about dogs. Mr Carswell said that it would be dependent on how the dog responded to this training. Miss Hawkins agreed that this would definitely be the case. Mr Stocks said that there is a training school for therapy dogs in Uffculme and they use dogs to great benefit at his school. Dr. Santos expressed concern that having the puppy in school before it was trained might set a precedent for other staff members to bring their dogs to school. Mr Carswell said that the difference is that the dog would be contained in an office rather than staying in the classroom. Mr Child said that it must be very clear that the puppy is in school to start being socialized prior to being a therapy dog. Dr. Santos also said that she also had concerns about covid with children touching the dog. Mrs Durovic said that her feeling is that a dog would be a great asset to the school. In principle the Governors agreed with this but the detail needs to be worked out carefully. Mr Child suggested that Mrs Hills should check with the school insurers	
12. Reports of the committees of the Governing Body		
Curriculum	The minutes of the meetings are available in Dropbox.	
Finance and Personnel	The minutes of the meetings are available in Dropbox.	
Sites and Buildings	The minutes of the meetings are available in Dropbox.	
13. Timetable for meetings for the next academic year	Miss Hawkins and Mrs Hills will put together a timetable and circulate it to Governors.	
14. Governor Visits		
Maths	Mr Child met with Miss Shapcott and Miss Ruffle. The report is available in Dropbox. He reviewed the current and coming year's action plans and looked at the data. Mr Child asked what budget the subject had available. Although they knew the initial amount they did not know on an ongoing basis. He suggested that the budget could be available more regularly. He then asked about joint working and whether they had time to work together. There is no time specifically set aside at the moment and he recommended that this should be reviewed. Miss Hawkins said that management release time could be organized around this. The budget is available from Mrs Hills at any time but we will look into improving this. He thanked Miss Shapcott and Miss Ruffle for their time and was very impressed by their enthusiasm. Miss Ruffle thanked Mr Child for his commitment and interest.	
PSHE	Mrs Durovic met with Mrs Hamblett. She was impressed by the implementation and monitoring of the new Jigsaw curriculum. Mrs Hamblett explained how it is being weaved through the curriculum. They are going to meet again in the spring term to	

	monitor the impact. Mrs Durovic thanked Mrs Hamblett for her hard work.	
15. Policies		
Accessibility Plan	This will be deferred to the next meeting	
Equality Policy	Dr. Santos commented that the school values do not include kindness or empathy and suggested that they are amended to reflect this. Miss Hawkins agreed completely. The Governors approved the policy.	ES/RC
Finance	The Governors approved the policy	LR/TC
Redundancy	The Governors approved the policy	SM/LD
16. Chair's Correspondence	None	
17. Any other business	Mrs Hills explained that an internet survey has been completed within the school by Scomis as it is severely compromised. Cannings have been to the school to provide a quote for this work. The Finance Committee will look at the quote when it arrives.	
18. Date of next meeting	TBC	