

WILLAND SCHOOL
GOVERNING BODY MEETING
 MINUTES OF MEETING 28th SEPTEMBER 2017

Present: Mr. R Carswell Chair of Governors
 Miss A Hawkins Headteacher
 Mr. D White
 Mrs. L Cole
 Mrs. S Manley
 Mrs. S Nisbet
 Rev. S Talbot
 Mrs. W Upham

Miss A Leather Deputy Headteacher

Mrs. A Hills Clerk to Governors

Absent: Mrs. H Baxter
 Mr. L Cottrell
 Ms. S Leach

Item Discussed	Action/Resolution	Gov Action Prop/Sec
1. Apologies for Absence	None	
2. Declaration of Interest	None	
3. Structure of the Governing Body	No changes	
4. Items from the Annual Cycle		
Election of Chair and Vice-chair	Mr Carswell was nominated as Chairman by Rev. Talbot and seconded by Mrs Manley. He was unanimously elected. Mr White was nominated as Vice-chairman by Mrs. Upham and seconded by Mrs Nisbet. He was unanimously elected.	
Committee Members & Governor Curriculum Responsibilities	The Governors approved the committees as outlined in the Procedures for the Governing Body Workings.	
Objectives of the Governing Body	The Governors updated the objectives in line with the school vision.	
Procedures for the Governing Body workings	The Governors approved the workings	DW/WU
5. Minutes of the meeting held on 13 th July 2017	The Governors reviewed the minutes.	
6. Matters Arising		
FSM	Mrs Hills said that the new system has now been introduced by DCC and this is the way that applications are now being approved. Mrs Manley asked whether a computer could be available at Parent Consultations. Miss Hawkins said that this could be done.	
7. Pupil Premium	Miss Shapcott presented the data. One of the major findings is that the SEND PP children did not make as accelerated progress as the non-SEND PP children. Dr. Santos asked why the Pupil Premium children had not made as much progress as the non-pupil premium children in all areas. Miss Shapcott explained that there are diverse needs which are being met but these do not produce a measurable impact on core subjects. The staff have also been looking at whether there are too many interventions tackling all areas at once which could be overloading individual	

	<p>pupils. Dr. Santos asked whether the interventions meant that the pupils were missing the time in class. Miss Leather explained that they try to hold these sessions during registration times to avoid missing lessons. Dr. Santos asked at what point it is possible to see the effect of the interventions improving outcomes. Miss Hawkins explained that it is entirely dependent on the child. Rev. Talbot asked whether more PP funding should be spent on SEND PP pupils rather than the non-SEND PP Pupils. Miss Hawkins said that it is important that a broad and balanced curriculum is provided for all of them and the extra activities that can be very important for their development. The gap diminished in Year 5 across the board. Rev. Talbot asked whether the question should be about SEND progress rather than PP progress. Mr Carswell asked if there was data available for the progress of non-pp SEND children. Miss Hawkins said that this has not been looked at but she will look at it. Rev. Talbot asked if the data for the intervention groups could be checked to see whether it showed they were effective by Year 5 and 6. Miss Shapcott said that she would look at this together with comparing the results of the PP and non-PP children within the groups. Miss Shapcott has produced Venn diagrams for four key groups of children which have been given to staff so that they can monitor what each child needs. Mr White asked Miss Shapcott if she feels that being the PP champion has been effective. She said that she thinks that it has made a difference. She has been able to analyse data, challenge and support teachers in their provision and the children in accessing the provision. Rev. Talbot asked, in relation to the number of interventions for individual pupils perhaps being counter-productive, whether children are looked at individually. Miss Hawkins confirmed that this is already considered in the provision mapping. Mrs Manley asked if all PP children are invited to Homework Club. Miss Shapcott said that those who would benefit are always invited. Rev. Talbot asked what was done to engage with parents of SEND children. Miss Hawkins said that there is a support group, TAFs and FSA to support them. Rev. Talbot asked if the group included service children. Miss Shapcott said that the guidance now was that they do not form part of the PP group. The Governors thanked Miss Shapcott for her presentation and the great effort and progress that she is making for PP children.</p>	
<p>8. Review EYFS, KS1 and KS2 SATs results</p>	<p><u>EYFS</u> National averages are not available for this year so analysis has been done against the previous year. Boys made better progress this year which shows the impact of the strategies that were put into place after last year's results. The girl's data shows lower results in comparison to last year but they are above the national average from last year in most areas. Dr. Santos asked whether skewing the interventions towards the boys was still continuing to show that they are making progress. Miss Hawkins said that the interventions had helped the boys to improve progress without disadvantaging the girls. Mr White pointed out that a very high proportion of the SEND children did not make good progress and he asked how many of these were boys. Miss Hawkins said of the 14 pupils, 11 of them were boys. Mr White asked whether this year's cohort has a similar profile. Miss Hawkins said that the baseline is still being calculated. Mr</p>	

	<p>Carswell asked when the national will be released. Miss Hawkins said that they are due tomorrow. Mr Carswell said that the data cannot be further analysed until this is available.</p> <p><u>KS1</u> The results are by teacher assessment which are then moderated. The results are looking stronger but this does not mean that they have all achieved this in the tests. The teachers however have the evidence to show the children had achieved this from their records. There are not many achieving greater depth. The cohort will need to be tracked through year 3. The National averages are needed to analyse these further.</p> <p><u>KS2</u> Maths is below national average which will be a focus for this year. There were less achieving greater depth. However, there was good progress from the beginning of year 6 to the end of the year. Mrs Cole asked why Maths was affected more than English. Miss Leather explained that this cohort had made less progress in year 5 in writing and therefore this had been a focus for year 6. The changes in the curriculum meant that in some areas they had to learn two year's work in one.</p>	
9. Y1 and Y2 Phonics	<p><u>Year 1</u> The boys surpassed the girls but the results were good across the board.</p> <p><u>Year 2</u> From school data 94.8% met the standard but this has not yet been confirmed.</p>	
10. Excellence for All	Miss Hawkins presented the document for discussion. The Governors made some alteration on the grading levels and agreed the document to be returned to Babcock.	
11. SEF	Miss Hawkins showed the Governors the progress so far and the areas for development. Some amendments will be made once national averages are available.	
12. Safeguarding update	The safeguarding audit and action plan are almost complete. Miss Leather showed the Governor's details of Operation Encompass which should make information sharing with the police easier and quicker where there are incidents of domestic violence. The previous system could take several weeks and therefore made it harder to support the children in school.	
13. Staffing	The meeting moved into Part II	
14. Parental Engagement		
Consultation feedback - Survey Results	<p>The Governors were disappointed with the level of response from parents. When the results are put into the Willand Word parents will be asked for suggestions for the survey in future. Mrs Cole suggested that a shorter survey might be beneficial.</p> <p>The pupil survey highlighted bullying but this has improved from last year.</p> <p>The Governors will look at the analysis booklet and bring any questions to the next meeting.</p>	
15. Policies		
Committee Terms of Reference	The governors approved the committees Terms of Reference. They will elect the Chairs at their first meetings.	
Pay Progression Policy	The Governors approved the policy	SM/ST
Safeguarding Policy	Unchanged	
SEND Policy	The Governors approved the policy	ST/DW

16. Register of Pecuniary Interests	The Governors completed their forms	
17. Village Hall Committee	A parent has volunteered to be the representative for the school.	
18. Governor Visits		
Report of Governor Visits	<p>Mr White monitored safeguarding in the summer term. The Governors read his report. He had consulted with the children about playing football in the playground which had been causing concern. New games have been introduced to get more children involved. More girls are joining in and are enjoying play times more.</p> <p>Mr White said that the installation of the new fence is a great improvement.</p> <p>Rev. Talbot suggested that curriculum leaders could contact the appropriate Governor if there are major policy or curriculum changes.</p>	
Timetable for Governor Visits	Science and Maths visits are needed before the end of the year.	
19. Chair's Correspondence	None	
20. Date of Next Meeting	30 th November 2017	